

INSTRUCTION FOR ADMISSION TO THE CANDIDATES IN PROVISIONAL SELECTION LIST

This provisional selection list is prepared on the basis of the marks provided by the candidate. All the candidates in the Provisional Selection list are requested to upload the following documents **in a single .pdf file (max. size 2 MB)** on the Admission portal by using Candidate's login ID & Password.

Soft copy of documents must be very clear & legible.

- 1. Age proof document (Admit/Certificate of 10th standard)**
- 2. All marksheets of graduation (Part I, II, III or Semester I to VI)**
- 3. 10th and (10+2) level mark sheets**
- 4. SC/ST/OBC-A/OBC-B/PWD/EWS certificate (if applicable)**
- 5. Dully filled in Undertaking/Declaration (Format available on the C.U. admission portal).**
- 6. Dully filled in Anti-Ragging declaration by the Guardian and Anti-Ragging declaration by the Student (Format available on the C.U. admission portal).**

The same anti-ragging format of student & guardian to be printed on two non judicial stamp papers of Rs. 10/- followed by affidavit by Notary Public and the two original affidavits to be submitted in the respective admission office before commencement of class.
- 7. Reserve Category Candidate of the state from outside West Bengal have to submit Domicile of West Bengal Certificate (Format given separately) to avail the reservation facilities.**

After verification, provisionally selected candidate of CU Departmental courses will be provided Admission link. C.U. admission office will allot Roll No. to the admitted candidate.

The list of the provisionally selected candidate of CU affiliated Colleges will be forwarded to the Respective College Portal.

The provisionally selected candidates of CU affiliated Colleges are requested to contact the respective College authorities for verification followed by payment. The Concerned College Authorities will verify the documents of the Candidate and will take necessary action for admission. After admission, the College authority will provide the Roll No. to the admitted student and update the CU admission portal by providing information of the admitted students. Amount of fees for admission in UG colleges will be available on the concerned college website.

Physical verification of application form and all the documents (mark sheets, certificates, DOB, SC / ST / OBC - A / OBC - B / PWD / EWS & etc. wherever applicable) with original will be made after admission, when it would be feasible. The schedule of physical verification will be notified in the university website. The admission is strictly provisional and revocable. Admission will be treated as cancelled if the original documents are not found in conformity with the declaration in the form. Mere fulfilment of eligibility criteria does not guarantee admission in a Programme. Applicants must satisfy themselves about their eligibilities as prescribed. Overlooking of any information will not be claimed as right.